



# REPAIR REQUEST

Stamp Date Received:

To: Forge Real Estate Wallacia

Fax:(02) 4773 9611

Tenant/s name:

Property Address:

Phone No's. (H) (W)  
(M)

Repair/s required (please detail):

Cause of damage?

Please circle your answers:

Is the repair considered urgent?	YES	NO
If related to kitchen appliance or Hot Water System?	GAS	or ELECTRIC
Have you referred to your renting guide?	YES	NO
Has this matter been reported/repared before?	YES	NO
When did you first notice this problem?		

Tenant Signature/s:

Office use only:

Action Conversation - Property	
Repairs Register	
Contact Landlord for instructions	