

**BREAK OF LEASE FORM**

**Laing + Simmons Potts Point  
145 Victoria Street  
POTTS POINT NSW 2011**

**Phone: 02 9356 3655 Fax: 02 9357 1889**

**Laing + Simmons Pyrmont  
140 Harris Street  
PYRMONT NSW 2009**

**Phone: 02 9552 4700 Fax: 02 9552 4477**

Tenant (s): \_\_\_\_\_

Property: \_\_\_\_\_

I/We hereby give notice of my/our intention to vacate the above property on

\_\_\_\_\_

I/We understand that I/we am/are breaking my/our Tenancy Agreement and acknowledge that I/we am/are responsible to:

- Pay rent until either a new tenant moves in to the property and starts paying rent or until the Agreement expires (whichever happens first)
- Pay Laing & Simmons a break of lease fee for finding a suitable replacement tenant \$\_\_\_\_\_ including GST
- Pay the costs of any advertising agreed to be me / us and Laing & Simmons, in the sum of \$176.00
- Pay the Landlord's costs for the preparation of a new Tenancy Agreement, in the sum of \$33.00
- Pay the Landlord's costs for Trading Reference Australia (TRA), in the sum of \$44.00
- Reimbursement of miscellaneous costs that the Landlord may incur as a result of the Break of Lease ie. Company Title Fee

My / our reason for vacating is: \_\_\_\_\_

My / our forwarding address will be: \_\_\_\_\_

\_\_\_\_\_

I / We understand that you may want to show prospective tenants through the property. Access in this regard, can be arranged by contacting me / us on:

Work: \_\_\_\_\_ Home: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_