

Residential Application Form

For your application to be processed you must answer all questions (including the reverse side)

A Photocopy of your current drivers licence (front & back) is required



A. AGENT DETAILS

Laing+Simmons Merrylands
 167 Merrylands Road
Phone: (02) 9682 5888
Fax: (02) 9682 5869
Email: info@jjmichael.com.au
Website: www.merrylands.laingsimmons.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

 Postcode

2. Lease commencement date?
 Day Month Year

3. Lease term?
 Years Months

Property rental \$ per week/
 per month Bond \$

4. How many people will normally occupy the property?
 Adults Children

C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs Other

Surname Given name/s

Date of Birth Driver's license number

Driver's license expiry date Driver's license state

Passport no. Passport country

Pension no. (if applicable) Pension type (if applicable)

6. Please provide your contact details

Home phone no. Mobile phone no.

Work phone no. Fax no.

Email address

7. What is your current address?

 Postcode

Our Office accepts payments by Credit Card



D. UTILITY CONNECTIONS

- ★ FREE service
 - ★ One Stop shop
 - ★ No obligation
 - ★ Quality suppliers
- FAX: 1300 790 433**



Let Laing+Simmons Move Connect reduce your stress and save you time by arranging to connect your requested services on your moving day. Just tick the box below and we will contact you.

Yes! I would like Laing+Simmons Move Connect to contact me to arrange my connections.

Terms & Conditions – By ticking this box, you are consenting to Laing+Simmons Move Connect contacting you to arrange your services. Laing+Simmons Move Connect may need to disclose personal information about you to utility companies to arrange your services. Laing+Simmons Move Connect and your Agent do not accept responsibility for any delay or failure to connect/disconnect your services. Laing+Simmons Move Connect and your Agent may receive a benefit for arranging your services. We will provide your new telephone number to your Agent unless otherwise advised. Standard connection fees and bonds apply.

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organizations/tradespeople to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

If Section D is completed, I consent to the disclosure of this page of the application form to **L S Move Connect** ABN 84 101 648 257 for the purpose of enabling **L S Move Connect** to offer the connection and disconnection services to me. Where **L S Move Connect** is requested to arrange for the provision of the services, I consent to **L S Move Connect** disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I acknowledge that neither **L S Move Connect** nor the Agent accept any responsibility for : any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that the Agent, its employees and **L S Move Connect** may receive a benefit in relation to the connection of a utility service.

Signature

Date

X

Property manager name

Application faxed to L S Move Connect (if required)

FAX: 1300 790 433

PHONE: 1300 790 277

F. APPLICANT HISTORY**8. How long have you lived at your current address?**

Years	Months
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9. Why are you leaving this address?

10. Please tell us about this rented property

Name of landlord or agent

Landlord/agent's phone no.	Weekly rent paid
<input type="text"/>	\$ <input type="text"/>

11. What was your previous residential address?

Postcode

12. How long did you live at this address?

Years	Months
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13. Please give us further information about this rented property

Name of landlord or agent

Landlord/agent's phone no.	Weekly rent paid
<input type="text"/>	\$ <input type="text"/>

Was bond refunded in full?	If not why not?
<input type="text"/>	<input type="text"/>

G. EMPLOYMENT HISTORY**14. Please provide your employment details**

What is your occupation?

Employer's name (inc. accountant if self employed or institution if a student)

Employer's address

Postcode

Contact name	Phone no.
<input type="text"/>	<input type="text"/>

Length of employment	Net income (PA)
Years Months	\$ <input type="text"/>

15. Please provide your previous employment details

Occupation?

Employer's name:

Length of employment	Years	Months
<input type="text"/>	<input type="text"/>	<input type="text"/>

H. CONTACTS / REFERENCES**16. Please provide a contact in case of emergency**

Surname	Given name/s
<input type="text"/>	<input type="text"/>

Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

17. Please provide two personal references (not related to you)

1. Surname	Given name/s
<input type="text"/>	

Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

2. Surname	Given name/s
<input type="text"/>	

Relationship to you	Phone no.
<input type="text"/>	<input type="text"/>

I. OTHER INFORMATION**18. Car Registration**

19. Please provide details of any pets:

Breed / type	Council registration / number
<input type="text"/>	

J. PAYMENT DETAILS**Property Rental**

\$ <input type="text"/>	per week	Or	\$ <input type="text"/>	per month
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Rental Bond (4 weeks rent)	\$ <input type="text"/>
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First payment of rent in advance	\$ <input type="text"/>
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Tenants share of cost of preparing tenancy	\$ <input type="text"/>
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Sub Total	\$ <input type="text"/>
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Less: deduct Reservations Fee (see below)	\$ <input type="text"/>
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Amount payable on signing tenancy agreement (bank cheque or money order only)	\$ <input type="text"/>
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K. PAYING RENT – RENTAL REWARDS

Our Office accepts payments by Credit Card using rental rewards



Register and pay rent using your VISA credit card and receive FREE rent protection cover. Conditions apply.

Please nominate how you would like to pay using your credit card:

- I would like to make 'Set & Forget' direct debit payments OR
- I would like to receive rent reminders by SMS and/or email and then pay by SMS and/or email.

L. APPLICATION CHECKLIST

In order for your application to be processed, you must provide 100 points (minimum) of identification one of which must be photo ID. The following documents are acceptable.

Driver's Licence	50
Passport	50
Proof of Age Card	50
Student ID Card	50
Copy of Medicare Card	20
Concession / Pension Card	10
Copy of gas / water / electricity/ mobile account	30
**Copy of current bank statement (Showing 3 month period)	50

Signature of the Landlords Agent

Date

X