



REPAIR REQUEST

Date

Property

Tenant's Full Name

Contact Numbers: Mobile
 Home
 Office

Nature of repair:

Consent: I/we hereby authorise Laing and Simmons Chatswood Willoughby and or any tradesperson or contractor retained to carry out the above repairs access to the property.

Access: Collect keys from agent
 Please ask tradesperson to ring us for access

Return the above form via email to: admin@laingandsimmons.com.au
 Or by facsimile: 9958 8170

Tenants should note that we require your written consent to enter your property to carry out repairs. The completion of this form provides us with that authority. Repairs will not be carried out unless we have been advised in writing. We cannot undertake repairs that are verbally reported to our office.

The tenants acknowledge and agree to pay within 7 days the costs of any accounts tendered by a tradesperson or contractor attending your property as a result of the completion of this repair request if it is found by the tradesperson or contractor that no repairs were required or if the requested repairs are due to your negligence or your responsibility.